

## SANTOSH DEEMED TO BE UNIVERSITY

### MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT 2.30PM ON FRIDAY 17<sup>TH</sup> AUGUST 2018 ,

The meeting of the IQAC of the Santosh Deemed to be University, Ghaziabad was held at 2.30 PM on Friday, the 17<sup>th</sup> August, 2018, in the IQAC Cell at the Santosh Medical College & Hospital.

#### Agenda

- Item No. 1: To confirm the minutes of IQAC meeting held on 03 rd May 2018.
- Item No. 2: To work on the AQAR 17-18 for timely submission
- Item No. 3: To strengthen Mentorship program
- Item No. 4: Incorporate newer technologies in teaching
- Item No. 5: Publications of staff members
- Item No. 6: Generation of patents
- Item No.7: Any other Item

The following Members were present in the meeting:

1. Dr. Dakshina Bisht- IQAC Cordinator
2. Dr Alpana Agarwal – IQAC Cordinator
3. Dr. Rajiv Ahluwalia – IQAC Cordinator
4. Dr. Jyoti Batra- Dean Research
5. Dr Gajendra Gupta
6. Dr. Vijaya Dhar
7. Dr. Nisha Kaul
8. Dr. Shweta Bali
9. Dr. Shalabh Gupta
10. Dr. Priyanka Bhushan
11. Dr. Ritu Sharma
12. Dr. Seema Sharma
13. Dr. Natasha Gambhir
14. Dr. Rashmi Sharma

15. Dr Neelima Agarwal
16. Dr Sarita Agarwal
17. Dr Ashok Kumar
18. Dr Manisha Gupta
19. Dr Jyotsna Sharma
20. Dr Manish Gupta

The IQAC coordinator welcomed the members and emphasised that the members should be informed that all measures be taken and documented for details that will be required for the AQAR which will have to be submitted in due course

#### Resolution

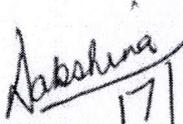
Mentors to connect with their mentees regularly and encourage their participation in all student activities. Their academic needs if any be brought forth .

ICT facilities to be made available to the staff members for easy accessibility. Staff members are motivated to prepare E- Learning materials for their lectures and try to upload it online for making it online Resource.

A request to be made to all staff members to increase their Publications in indexed Journals

Recommendations to encourage staff members to work on patents and file them.

It was also resolved that the members need to give the follow up of various items discussed in the next meeting.

  
17/8/18  
Dr Dakshina Bisht  
IQAC Coordinator

**SANTOSH DEEMED TO BE UNIVERSITY**  
**GHAZIABAD, NCR DELHI**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**YEAR 2018-19**

**ACTION TAKEN REPORT ON MEETING HELD ON 17/08/2018**

1. Name of the Institute **Santosh Deemed to be University**
2. Address of the Institute **No. 1, Santosh Nagar,  
Ghaziabad – 201009 (U.P.)**  
Telephone **0120 – 2741141 / 42 / 43**  
IQAC E-Mail **santosh@santoshuniversity.com**
3. Name of IQAC Coordinator **Dr. Dakshina Bisht**
4. Date of establishment of IQAC **09/10/2013 vide notification  
No. SU/N/2013/462**
5. IQAC Committee **held on 17/08/2018 and the following were present:**
  1. Dr. Yogesh Tripathi, Vice-Chancellor - Chairperson
  2. Dr. Jyoti Batra, Associate Dean-Research - Member
  3. Dr. Seema Sharma, Associate Dean-Research - Member
  4. Dr. Dakshina Bisht - Coordinator
  5. Dr. Alpana Agarwal - Co-coordinator
  6. Dr. Rajiv Ahluwalia - Co-coordinator
  7. Dr. Gajendrakumar Gupta, Dr. Nisha Kaul, Dr. Rashmi Sharma  
Dr. Neelima Agarwal, Dr. Sarita Agarwal, Dr. Shalabh Gupta,  
Dr. Ashok Kumar, Dr. Manisha Gupta, Dr. Jyotsna Sharma,  
Dr. Ritu Sharma, Dr. Vijaya Dhar, Dr. Shweta Bali,  
Dr. Priyanka Bhushan, Dr. Natasha Gambhir,  
Dr. Manish Gupta - Special Invitees
  8. Dr. V. P. Gupta, Registrar - Member Secretary

**Action taken on recommendations of the IQAC**

**Resolution Item: 1**

Mentors are in regular contact with their mentees, which are visible in the way the Mentors have documented. IQAC encouraged the Mentors to continue the process of Mentoring and make it efficient enough for the benefit of the students.

**Resolution Item: 2**

Faculty members have been granted with computer facilities for creating various e-contents for their lectures for UG and PG Courses. LCD projects and other ICT equipments' procurement have been initiated in this regard.

**Resolution Item: 3**

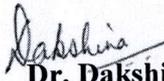
Faculty members are motivated in series of meetings towards publication of research papers in various indexed journals – which will be required for vertical mobility of the faculty in terms of Research.

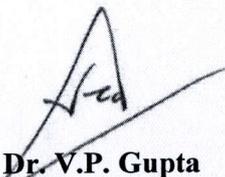
**Resolution Item: 4**

Faculty members are involved in various internal discussions on Patents and Copyright processes and initiation for Patenting and Copyrighting the Ideas are encouraged.

**Resolution Item: 5**

The follow-up activities of each of the members are satisfactory. Recommendations were given to carry out the same to be continued in future also.

  
**Dr. Dakshina Bisht**  
IQAC Coordinator

  
**Dr. V.P. Gupta**  
Member Secretary