

## SANTOSH DEEMED TO BE UNIVERSITY

### MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT 2.30 PM ON FRIDAY 23<sup>RD</sup> NOVEMBER 2018 ,

The meeting of the IQAC of the Santosh Deemed to be University, Ghaziabad was held at 2.30 PM on Friday, the 23<sup>rd</sup> November, 2018, in the IQAC Cell at the Santosh Medical College & Hospital.

#### Agenda

- **Item No. 1:** To confirm the minutes of IQAC meeting held on 17 th August, 2018.
- **Item No. 2:** To finalise the AQAR 2017-2018
- **Item No. 3:** To encourage Extra Mural Funding
- **Item No. 4:** Revision of Feedback forms
- **Item No. 5:** Industrial visits
- **Item No. 6:** Encourage Departmental activities
- **Item No.7:** Integration of students in Extra curricular activities
- **Item No.8:** Any other Item

The following Members were present in the meeting:

1. Dr. Dakshina Bisht
2. Dr Alpana Agarwal
3. Dr. Rajiv Ahluwalia
4. Dr. Jyoti Batra- Dean Research
5. Dr. Gajendra Gupta
6. Dr. Vijaya Dhar
7. Dr. Nisha Kaul
8. Dr. Shweta Bali
9. Dr. Shalabh Gupta
10. Dr. Priyanka Bhushanss
11. Dr. Ritu Sharma
12. Dr. Seema Sharma
13. Dr. Natasha Gambhir
14. Dr. Rashmi Sharma
15. Dr Ashok Kumar
16. Dr Manisha Gupta
17. Dr Jyotsna Sharma
18. Dr Manish Gupta

The IQAC coordinator welcomed the members and highlighted the work ahead and the activities that need to be worked on.

#### Resolution

The minutes of the previous meeting held on 17th August 2018 were confirmed.

Timely submission of AQAR 2017-2018 to be done. The coordinator requested for some pending information and appreciated the efforts of all towards the compilation of the AQAR. Certain areas were discussed and modalities pertaining to maintaining data for access, retrieval and subsequent analysis was done.

Staff members are encouraged to submit various projects to the funding agencies such as T B Association which has advertised for provision of Extra Mural Funding. Staff members of all departments are requested to send their respective projects through Dean Research for further approvals.

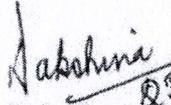
To strengthen feedback mechanism for improvement as a whole the performance and effectiveness of the institution. Revision to be done by IQAC and shared with all departments for quality practices.

Industry has its own importance in the career of a students and should be made an integral part of the curriculum. Hence visits to be encouraged to provide an insight to the students to go beyond academics and highlight the practical perspective for interaction and employment practices.

Workshops and interactive sessions to be a continuous process with all departments and to engage in Interdepartmental activities. While acknowledging that there are activities being conducted it was brought to the notice that there has to be a review to improve and bring about the visibility of IQAC among the stakeholders. Reports of all activities to be documented and submitted.

With respect to the Extracurricular activities it was suggested that these be distributed for effective measures and may interact with smaller groups informally to coordinate and work out the tentative plans and work more closely.

The meeting was closed and the date for the next meeting to be intimated to the members shortly.

  
23/11/18  
Dr Dakshina Bisht

IQAC Coordinator

**SANTOSH DEEMED TO BE UNIVERSITY**  
**GHAZIABAD, NCR DELHI**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**YEAR 2018-19**

**ACTION TAKEN REPORT ON MEETING HELD ON 23/11//2018**

1. Name of the Institute **Santosh Deemed to be University**
2. Address of the Institute **No. 1, Santosh Nagar,  
Ghaziabad – 201009 (U.P.)**  
Telephone **0120 – 2741141 / 42 / 43**  
IQAC E-Mail **santosh@santoshuniversity.com**
3. Name of IQAC Coordinator **Dr. Dakshina Bisht**
4. Date of establishment of IQAC **09/10/2013 vide notification  
No. SU/N/2013/462**
5. IQAC Committee **held on 23/11/2018 and the following were present:**
  1. Dr. Yogesh Tripathi, Vice-Chancellor - Chairperson
  2. Dr. Jyoti Batra, Associate Dean-Research - Member
  3. Dr. Seema Sharma, Associate Dean-Research - Member
  4. Dr. Gajendrakumar Gupta, Dr. Nisha Kaul, Dr. Rashmi Sharma  
Dr. Neelima Agarwal, Dr. Sarita Agarwal, Dr. Shalabh Gupta,  
Dr. Ashok Kumar, Dr. Manisha Gupta, Dr. Jyotsna Sharma,  
Dr. Ritu Sharma, Dr. Vijaya Dhar, Dr. Shweta Bali,  
Dr. Priyanka Bhushan, Dr. Natasha Gambhir,  
Dr. Manish Gupta - Special Invitees
  5. Dr. Dakshina Bisht - Coordinator
  6. Dr. Alpana Agarwal - Co-coordinator
  7. Dr. Rajiv Ahluwalia - Co-coordinator
  8. Dr. V. P. Gupta, Registrar - Member Secretary

**Action taken on recommendations of the IQAC**

**Resolution Item: 1**

IQAC is happy to see the progression of AQAR to be submitted to the NAAC through e-mail. It is required to have one final verification of the details of AQAR and its components before submission through e-mail.

**Resolution Item: 2**

Faculty members have confirmed that as much as 5 projects are in the verge of submission to the TB Association of India.

**Resolution Item: 3**

IQAC has taken the initiative of strengthening the Feedback mechanism for improvement – various suggestions of the stake holders have been incorporated in the Feedback forms. The same has been shared with all the Department Heads for feedback.

**Resolution Item: 4**

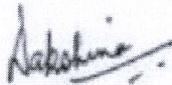
Various Industrial Visits have been planned for the students by the Medical Departments and the Dental Departments.

**Resolution Item: 5**

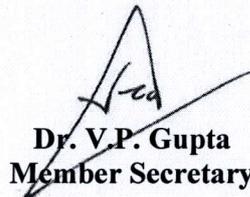
Various Workshops and interactive sessions are conducted as a continuous process with all departments to encourage Interdepartmental activities.

**Resolution Item: 6**

With respect to the Extra-curricular activities team leaders work close to each other and work on effective measures with measurable outcomes.



**Dr. Dakshina Bisht**  
**IQAC Coordinator**



**Dr. V.P. Gupta**  
**Member Secretary**