

# SANTOSH DEEMED TO BE UNIVERSITY

## MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT 9:30 AM ON WEDNESDAY 15<sup>th</sup> MAY 2019,

The meeting of the IQAC of the Santosh Deemed to be University, Ghaziabad was held at 9:30 AM on Wednesday, the 15<sup>th</sup> May, 2019, in the IQAC Cell of the Santosh Medical College & Hospital.

### Agenda

- **Item No. 1:** To confirm the minutes of IQAC meeting held on 28<sup>th</sup> February 2019.
- **Item No. 2:** To plan for training of faculty for the new curriculum implementation for the M.B.B.S Batch 19-20.
- **Item No. 3:** To work on the mentorship Program.
- **Item No. 4:** Enhance Publication of faculty
- **Item No. 5:** Career enhancement programs for students
- **Item No.6:** New admission policy
- **Item No.7:** Extension activities
- **Item No. 8:** Any Other items

The following Members were present in the meeting

1. Dr. Gajendra Gupta – Dean Medical
2. Dr. Dakshina Bisht- IQAC Coordinator
3. Dr. Rajiv Ahluwalia – IQAC Coordinator
4. Dr. Jyoti Batra- Dean Research
5. Dr. Alka Agarwal
6. Dr. Binita Shrivastava
7. Dr. Pradeep Kumar
8. Dr. Seema Sharma

### Resolution

The coordinator welcomed the members present and passed the minutes of the previous meeting held on 28<sup>th</sup> February 2019

The coordinator discussed the need for the training of the faculty members towards the implementation of the new CBME curriculum that will be implemented for the new MBBS 2019-20 Batch. It was brought to the notice that there will be a month long Foundation course which will take place for which the new time table incorporating the required changes be

prepared at the earliest. Faculty need to be sensitized to the new change. Also the faculty needs to be trained in Revised Basic Course Workshop (RBCW) and AETCOM and there after in the Curriculum Implementation Program ( CISP) as the nodal centre had intimated that the faculty need to be trained in the RBCW and AETCOM first. The MEU coordinator was informed to make all necessary progress to hold the workshop at the earliest.

The coordinator laid emphasis on the need to have documentation of regular mentor mentee meetings and to work on a common proforma for each student. A committee of the same is to be made which will look into it and after approval make sure it is implemented.

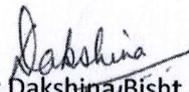
The Dean research was requested to make sure that a workshop be conducted on writing of research grant and paper writing for faculty to help enhance and expand the area of research and thereby expand the publications from the faculty.

It was suggested that the new admission policy be revised and implemented according to the new guidelines received.

More extension activities drive was suggested and to encourage students to participate in them during internship and community postings. Projects can be initiated and students encouraged to submit proposals for the same.

Carrier enhancement programs to be initiated for students to guide them for their future prospects and employability, This would help and support the students and look into their future

The coordinator thanked all the members and closed the meeting by informing that the next meeting date will be intimated by mail at the earliest.

  
Dr Dakshina Bisht  
15/5/19  
IQAC Coordinator

# **SANTOSH DEEMED TO BE UNIVERSITY**

## **GHAZIABAD, NCR DELHI**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

#### **YEAR 2018-19**

#### **ACTION TAKEN REPORT ON MEETING HELD ON 15/05/2019**

1. Name of the Institute **Santosh Deemed to be University**
2. Address of the Institute **No. 1, Santosh Nagar,  
Ghaziabad – 201009 (U.P.)**  
Telephone **0120 – 2741141 / 42 / 43**  
IQAC E-Mail **[santosh@santoshuniversity.com](mailto:santosh@santoshuniversity.com)**
3. Name of IQAC Coordinator **Dr. Dakshina Bisht**
4. Date of establishment of IQAC **09/10/2013 vide notification  
No. SU/N/2013/462**
5. IQAC Committee **held on 15/05/2019 and the following were present:**
  1. Dr. Yogesh Tripathi, Vice-Chancellor - Chairperson
  2. Dr. Yogesh Tripathi, Dean, Medical Faculties - Member
  3. Dr. Sathyavir Singh, Dean, Dental Faculties - Member
  4. Dr. Jyoti Batra, Associate Dean-Research - Member
  5. Dr. Seema Sharma, Associate Dean-Research - Member
  6. Dr. Gajendrakumar Gupta, Dr. Nisha Kaul, Dr. Rashmi Sharma  
Dr. Neelima Agarwal, Dr. Sarita Agarwal, Dr. Shalabh Gupta,  
Dr. Ashok Kumar, Dr. Manisha Gupta, Dr. Jyotsna Sharma,  
Dr. Ritu Sharma, Dr. Vijaya Dhar, Dr. Shweta Bali,  
Dr. Priyanka Bhushan, Dr. Natasha Gambhir,  
Dr. Manish Gupta - Special Invitees
  7. Dr. Dakshina Bisht - Coordinator
  8. Dr. Alpana Agarwal - Co-coordinator
  9. Dr. Rajiv Ahluwalia - Co-coordinator
  10. Dr. V. P. Gupta, Registrar - Member Secretary

#### **Action taken on recommendations of the IQAC**

##### **Resolution Item: 1**

RBCW and AETCOM Workshops have been conducted and faculty members have taken active participation in it. IQAC was given with the details of the same and hosted in the Institutional Website.

**Resolution Item: 2**

The documentation format has been designed and shared to all the departments for following the same for the Mentorship programme offered to the students.

**Resolution Item: 3**

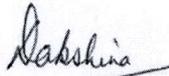
It was a known fact that Dean Research has conducted the Faculty development programme on Research Grant Writing.

**Resolution Item: 4**

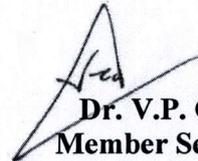
Dental College and Medical College has conducted a reasonable number of drives and are in progress at a convincing rate.

**Resolution Item: 5**

Career advancement programme have been planned and students are being given various advisories on selecting their career beyond the present course of study.



**Dr. Dakshina Bisht**  
IQAC Coordinator



**Dr. V.P. Gupta**  
Member Secretary