

SANTOSH DEEMED TO BE UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL MEETING HELD AT 1:30 PM ON MONDAY, THE 17TH FEBRUARY 2020.

The meeting of the IQAC committee was held on 17th February 2020 (Monday) at 01:30 pm in the MEU room to discuss various aspects and the action taken report of previous meeting held on 11th December 2019.

The following Members were present for the meeting:

Chairperson -

Dr. Tripta Bhagat – Hon'ble Vice - Chancellor

Members -

Dr. Gajendra Gupta – Dean Medical

Dr. Akshay Bhargav- Dean Dental

Dr. Alka Agarwal – Medical Superintendent

Dr. Alpana Agarwal – IQAC Coordinator, Professor & Head Gynae

Dr. Rajiv Ahluwalia – IQAC Coordinator, Professor & Head Orthodontic

Dr. Jyoti Batra - Dean Research

Dr. Seema Sharma – Professor & Head Oral Pathology

Dr. Pradeep Kumar – Professor of Biochemistry

Dr. R. K. Sharma – Controller of Examinations

Sh. A. Uthirapathy

Stakeholder -

Dr. Parvesh Miglani Chairman, Diplomatic Dental Center

Nominee Local Society

Mr. Raj Arya, External Member

Students -

Ms. Ridhi Agarwal - Student

Mr. Arjit Bansal - Student

Special Invitees

Dr. Manoj Goyal - Hon'ble Chancellor

Dr. Nimesh Miglani – External Expert

Agenda

- Item 1** – Discussion on the Action taken report of the previous meeting held on 11th December 2019
- Item 2** – Confirmation of Minutes of Meeting held on 11th December 2019
- Item 3** – To review implementation of CBCS.
- Item 4** - Suggestions for New courses focus on Competency / Entrepreneurship / Skill development
- Item 5** – Suggestions for Inter Disciplinary Courses.
- Item 6** – Finalization of New Feedback Forms.
- Item 7** - To appraise members regarding development of simulation labs.
- Item 8** – To appraise members on list of Awards received by Faculty.
- Item 9** – Approval of Log book for Competency Base Education.
- Item 10** – To appraise members on Research Publications / Books by faculty in this academic year till date.
- Item 11** – To appraise members on projects received by external agencies
- Item 12** – To appraise members on implementation of e-governance in the following areas - Administration / Finance & Accounts / Students admission and Support and Examination.
- Item 13** – To appraise members on activities.
- a. Rural Health Center.
 - b. Urban Health Center.
 - c. Residential facility for Students / Trainees at the above.
- Item 14** – To appraise accreditation of Hospital / Clinical Labs
- Item 15** – To appraise members on Library.
- a. Number of Titles
 - b. Number of Volumes
 - c. e-Generals / e-Books
 - d. e-Shodh Sindhu
 - e. e-Shodhganga
 - f. SWAYAM
 - g. Discipline – Specific Databases
- Item 16** – To appraise faculty members for ICT enabled facilities.
- Item 17** - To appraise members on Internet Bandwidth availability.
- Item 18** - To appraise members on Sports and Cultural activities.
- Item 19** – To discuss the Energy Conservational Majors.
- Item 20** – Any Other

The IQAC Director welcomed the honorable members of IQAC for the meeting and discussed the various agendas and the following resolutions have been unanimously resolved during the meeting.

Resolution

Item 1.

1. AQAR 2018-19 was submitted on 30th December 2019. A report from NAAC is available for reference.
2. The schedule of faculty development program by MEU is planned for Medical faculty and in two groups for Dental faculty. The dates pertaining for the FDP programs shall be finalized during the first week of March 2020
3. Academic activities Calendar 2020-21 has been prepared and sent for BOS approval.
4. Up gradation of Infrastructure planned in phased manner: Medical college starting with Physiology Department and Dental College two departments (Orthodontics & Pedodontics) are under renovation process.
5. Workshop on IPR / Patent – Was conducted on 10th Feb 2020 for Faculty and PG students. It was suggested to have a separate working internal committee for the IPR Cell to look after patents
6. Offering more Value added programs –
 - a. Fellowship Program in Emergency Medicine
 - b. Value Added Certificate Course in Pulmonary Function Testing : Spirometry
 - c. Value Added Certificate Course on Basic Life Support
 - d. Fellowship Program In Lingual Orthodontics and Micro implants In The Department Of Orthodontics
7. Alumni registration - Already applied to Registrar of Societies on – 23rd January 2020 Registration of the Association is expected in 30 days from date of application. Mr. O.P Singh to be contacted for follow-ups by IQAC – Cell

Item 2

The minutes of the IQAC meeting held on 11th December 2019 has been approved and confirmed.

Item 3

Already CBCS pattern has been implemented in Ph.D Programmes of the University and it was suggested and recommended for exploration and implementation in Medical & Dental Programmes. The CBCS pattern of few other Universities could also be explored for the possibilities of conversion to CBCS.

Item 4

Various Suggestion for new courses with focus on Competency / Entrepreneurship where suggested which can be looked in for implementation

Bioethics, Finance, Time Management, Practice Management, Professional Management, Emergency Medicine for Dental students, Communication Skills and Soft Skills.

Item 5

Suggestions for Inter Disciplinary Courses for Forensic Odontology (M.Sc or fellowship) shall be explored for implementation.

Item 6

New feedback forms for obtaining Students Feedbacks have been approved and has been suggested to obtain the feedback in the present format and have a detailed analysis and prepare the action taken report based on the analysis.

Item 7

Phantom Head Lab, Virtual Simulation Labs and Endotrainer Skills Lab are in place and functional.

Item 8

The members were appraised that 19 awards were obtained by the Faculty members of the University till date.

Item 9

The Log Book for Competency Based Education for the MBBS Students was considered and approved and the same has been sent for the University approval and printing.

Item 10

The members were appraised that 49 research publications were so far received and only one chapter in a book was contributed by the faculty members of University. It was recommended and suggested to the Dean Research to ensure that the Research Publications of the students and faculty members be increased at an average of 1.5 per faculty per year. It was also recommended that the PG and Ph.D Students shall be motivated to publish more number of articles and Research papers.

Item 11

The members were appraised that 4 new projects have been received through external agencies amounting to Rs. 1.35 Lakhs.

Item 12

The members were appraised on implementation of e-governance in the following area Administration / Finance & Accounts / Students admission and Support and Examination. It was also appraised that the University had an MOU with Muthu Software Solutions Pvt. Ltd. for building up the ERP program to setup the e-governance in place. The program has inbuilt features including inter departmental communications, Online Access of information to stake holders like fee particulars, Attendance details, Results, Participation in Co – curricular and Extra Curricular Activities.

Item 13

The members were appraised on the activities of the communities at the Rural Health Care Center and Urban Health Care Center. It was brought to the notice that the residential facility for Students / Trainees was available at the above both the centers. It was suggested that two Dental Chairs be placed at the Rural Health Center.

Item 14

The Members were appraised on the accreditation process of the Blood Bank which has began in July 2019 followed by pre assessment done in Oct 2019 the request for final assessment will be sent by march 2020 to procure the NABH accreditation.

Item 15

It was also brought to the notice that the library received ISO certification and that it was proudly shared with the members. Also recommendations were made to increase the Library holdings in terms of books and journals

Item 16

Ten Classrooms are in the process of acquiring ICT facilities. It was also suggested that faculty members who were trained in e-content shall train other faculty members for the same.

The Members were appraised that an Interactive session on Lecture Capturing System mechanisms was held for the faculty members. Recommendations were made that Five to Ten lecture theatres are to be installed with the lecture capturing system.

Item 17

The Members were appraised about that Internet Bandwidth facility of the University. Recommendations were made to still increase the Bandwidth in a phased out manner.

Item 18

The members were appraised that Aura 2019 which included Sports, Cultures, Art and Literary for students was organized for three days i.e 28th November 2019 to 30th November 2019.

Item 19

Solar Energy conversation process was planned and its execution is awaited. It was also suggested that sensor based energy systems like Automatic on / off lights shall be installed in the toilets and automatic sensors for street lights within the campus shall be looked into. The University can also look into acquiring battery operated Vehicle / Electric / Hybrid to be procured

Item 20

It was brought to notice by the Dean Research that an Incubation centre needs to be created in the University. Private Agencies who are dealing with setting up such incubation centers shall be contacted and shall be brought for addressing the faculty members and University may register with e-yuva center – EYC, e-yuva center – BIRAC a government initiative.

Dr Dakshina Bisht
IQAC Director

SANTOSH DEEMED TO BE UNIVERSITY
GHAZIABAD, NCR DELHI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

YEAR 2019-20

ACTION TAKEN REPORT ON MEETING HELD ON 17.02.2020

- | | | |
|----|--|--|
| 1. | Name of the Institute | Santosh Deemed to be University |
| 2. | Address of the Institute | No. 1, Santosh Nagar,
Ghaziabad – 201009 (U.P.) |
| | Telephone | 0120 – 2741141 / 42 / 43 |
| | IQAC E-Mail | <u>santosh@santoshuniversity.com</u> |
| 3. | Name of IQAC Coordinator | Dr. Dakshina Bisht |
| 4. | Date of establishment of IQAC | 09/10/2013 & 26/09/2019 |
| 5. | IQAC Committee | held on 17.02.2020 and the following were present: |
| | 1. Dr. Tripta S. Bhagat, Vice-Chancellor | - Chairperson |
| | 2. Dr. Gajendrakumar Gupta Dean Medical | - Member |
| | 3. Dr. Sathyavir Singh, Dean Dental | - Member |
| | 4. Dr. Alka Agarwal, Medical Superintendent | - Member |
| | 5. Dr. Alpana Aggarwal, Prof. & Head of OBG | - Member |
| | 6. Dr. Shalabh Gupta, Prof. & Head of Surgery | - Member |
| | 7. Dr. Jyoti Batra, Dean-Research | - Member |
| | 8. Dr. Rajiv Ahluwalia, Prof. & Head of Orthodontics | - Member |
| | 9. Dr. Seema Sharma, Associate Dean-Research | - Member |
| | 10. Dr. Pradeep Kumar, Professor of Biochemistry | - Member |
| | 11. Dr. R. K. Sharma, Controller of Examinations | - Member |
| | 12. Sh. Uthirapathy | - Member |
| | 13. Dr. Parvesh Miglani – Stakeholder | - Member |
| | 14. Mr. Rajender Kumar Sharma – Local Society | - Member |
| | 15. Ms. Ridhi Agarwal – Student | - Invited Member |
| | 16. Mr. Arjit Bansal – Student | - Invited Member |
| | 17. Dr. Manoj Goyal | - Special Invitee |
| | 18. Dr. Nimesh Miglani | - Special Invitee |
| | 19. Dr. Dakshina Bisht | - Director, IQAC |

Action taken on recommendations of the IQAC

Resolution Item: 3

CBCS pattern has been implemented at Ph.D. and M.Sc. Courses. The Curriculum Committee is constantly working on the same and is being still explored for Medical and Dental Courses.

Resolution Item: 4

Most of the courses specified are introduced into the M.Sc. and Ph.D. Curriculum as Elective Courses under the CBCS pattern. Provision for Credit Transfer / Mobility has been added into the same.

Resolution Item: 5

The HoDs of the respective departments [Forensic Department and Oral Medicine Departments] are given information to explore the possibilities of offering the Interdisciplinary Course on Forensic Odontology.

Resolution Item: 6

The new approved feedback forms have been shared to the Heads of the Department for obtaining Feedback from various stake holders.

Resolution Item: 7

The respective Lab in charge's have reported the Dean on the processes followed by them for utilization.

Resolution Item: 8

A task force has been created for looking into the Faculty Awards Nomination procedures – so that the Faculty members can obtain more number of Awards.

Resolution Item: 9

It was viewed that the University have processed for the printing of Log Books for Competency Based Education for MBBS programme.

Resolution Item: 10

It was evident that a lot of Motivational sessions were held by the Dean Research on the benefits the faculty members will be getting based on the Research Policy of the University.

Resolution Item: 11

IQAC was happy that 4 of our Faculty members have received the Extra mural grants from the TB Association of India. IQAC congratulates the efforts of the Faculty members in this regard.

Resolution Item: 12

The screen shots of the Interfaces as offered by the Muthu Software Solutions Pvt. Ltd. for Planning and Administration / Finance & Accounts / Students admission and Support and Examinations.

Resolution Item: 13

IQAC was happy to see the various initiatives taken by the Medical and Dental Colleges on enhancing the RHTC and UHTC.

Resolution Item: 14

IQAC was glorified by the progress shown by the Pathology Department for making its Blood Bank Accredited by NABH. Two stages have been passed and yet another one final stage will be done on March 2020.

Resolution Item: 15

IQAC in this regard was also glorified by the progress and maintenance shown by the members of Central Library as it has received ISO Certification during this year.

Resolution Item: 16

The IT section of the University has processed for the procurement of Lecture Capturing System for Five Classrooms, viz-a-viz: 3 in Medical College; 1 in Dental College and 1 in Hospital respectively.

Resolution Item: 17

The IT team is processing for further increase in the Bandwidth of the Internet Lease Line connectivity – Proposals have been obtained and awaiting approval from the authorities concerned for the implementation of the same.

Resolution Item: 18

Conduct of Aura 2019 was successful and the committee members have requested for the conduct of the Annual Activity in the next Academic year also.

Resolution Item: 19

Initiation of Energy conservation has been sensed – to begin with the main entrance was planned to have automatized sensor based entrance.

Resolution Item: 20

Already Entrepreneurship Cell is in place that has been approved in the BoM meeting held on November 2019. The Dean Research was also asked to give the proposal for the establishment of Incubation Centre for the University.


Dr. Dakshina Bisht
Director, IQAC