

SANTOSH DEEMED TO BE UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL MEETING HELD AT 2:00 PM ON WEDNESDAY, THE 23rd DECEMBER 2020.

The meeting of the IQAC committee was held on 23rd December 2020 (Wednesday) at 2:00 PM in the Board room to discuss various aspects and the action taken report of previous meeting held on 28th September 2020.

Agenda –

- Item 1** – Conduct of FDP on clinical skills assessment
- Item 2** – Development of skill lab further for advance simulators
- Item 3** – Extra mural funding for research project
- Item 4** – Alumni Association meeting
- Item 5** – ERP (Enterprise Resource Planning) finalization
- Item 6** – Submission of AQARs
- Item 7** – Procurement of EBSCO – discipline specific online database

Resolution –

Item 1 – Orientation to clinical skills is an important aspect of the CBME Curriculum for which it was discussed that the assessment tools to be improved. It was decided that the Medical Education Unit take the initiative to plan and shall conduct FDP for the faculty of the Santosh Medical College and Hospital.

Item 2 – It was discussed and suggested that procurement and training of advance simulators should be planned and training programmes to be organized for the faculty.

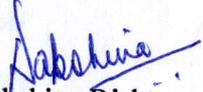
Item 3 – Faculty should continue to work towards Extra mural funding projects and more programmes and initiatives to be worked on and planned with Research Associates for the process of applying for extra mural funding. Dean Research shall motivate the faculty unless to send proposals for Extra mural funding.

Item 4 – Alumni association registration have been received and further planning of activities for the alumni should be planned and implemented. An informal programme or a small gathering can be initiated to discuss the possibilities of ways of interaction and increased contribution by the alumni.

Item 5 – IQAC recommends the IT Department to finalize the ERP Project and implement all the processes at the earliest as the existing contract of Muthu Labs. Digital campus has been terminated for lack of external support from the service provider.

Item 6 – The IQAC discussed the submission of the AQARs which is a pre-requisite for the IIQA and SSR submission. It was discussed that the AQARs should be completed and submitted before last week of May 2021 in order to be eligible to begin the IIQA processes.

Item 7 – EBSCO discipline specific database needs to be subscribed for having specialized access to various medical related Journals for enhance the knowledge and understanding of Research and also to widen the utility of the scope of the research of the faculty members.


Dr. Dakshina Bisht
IQAC Director

SANTOSH DEEMED TO BE UNIVERSITY

GHAZIABAD, NCR DELHI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

YEAR 2020-21

ACTION TAKEN REPORT ON MEETING HELD ON 23.12.2020

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| 1. | Name of the Institute | Santosh Deemed to be University |
| 2. | Address of the Institute | No. 1, Santosh Nagar,
Ghaziabad – 201009 (U.P.) |
| | Telephone | 0120 – 2741141 / 42 / 43 |
| | IQAC E-Mail | <u>iqac@santosh.ac.in</u> |
| 3. | Name of IQAC Director | Dr. Dakshina Bisht |
| 4. | Date of establishment of IQAC | 09/10/2013 & 26/09/2019 |
| 5. | IQAC Committee | held on 23/12/2020 and the following were present: |
| | 1. Dr. Tripta S. Bhagat, Vice-Chancellor | - Chairperson |
| | 2. Dr. Alka Agrawal, Dean Medical | - Member |
| | 3. Dr. Akshay Bhargava, Dean Dental | - Member |
| | 4. Dr. Alpana Agarwal, Medical Superintendent | - Member |
| | 5. Dr., Shalabh Gupta, Dean Academics | - Member |
| | 6. Dr. Jyoti Batra, Dean-Research | - Member |
| | 7. Dr. Kannika Bhalla, Reader of Oral Pathology | - Member |
| | 8. Dr. Mayurika Tyagi, Associate Professor of Pathology | - Member |
| | 9. Sh. D. Balaram, Nominee of BoM | - Member |
| | 10. Dr. R.K. Sharma, Controller of Examinations | - Member |
| | 11. Sh. J. Kamalakannan, Finance Officer | - Member |
| | 12. Mr. Saravankumaran, Asst. Librarian | - Member |
| | 13. Sh. G. Arivazhagan, Taxation Manager | - Member |
| | 14. Dr. Raj Arya – Nominee of Local Society | - Member |
| | 15. Mr. Arjit Bansal – UG Student | - Member |
| | 16. Ms. Nidhi Saini – PG Student | - Member |
| | 17. Ms. Radhika Batra – Alumni | - Member |
| | 18. Dr. Praveen Kumar – Alumni | - Member |
| | 19. Dr. Parvesh Miglani – Stakeholder | - Member |
| | 20. Dr. Dakshina Bisht | - Director, IQAC |

Action taken on recommendations of the IQAC

Resolution Item: 1

As per the CBME Curriculum, the Medical Education Unit has conducted various workshops for the Faculty members through various FDP programmes.

Resolution Item: 2

Training on Advanced simulators has been planned and conducted to the Faculty members of the Hospital Departments.

Resolution Item: 3

A schedule has been prepared for all the Research Associates to visit the departments individually and motivate the Faculty members for writing proposals for obtaining Extramural funding.

Resolution Item: 4

Alumni details are given to the Admission section and they are asked to connect to all the alumni who are in the Linked In profile of the Institution. The team is also informed to connect to the students and get them registered in the Alumni Association of the University.

Resolution Item: 5

The IQAC visualized that the IT team of the University has brought in 3 proposals of the ERP solutions [Academia; Global and Coll Poll] for the University. The IT team was asked to finalize any one of the ERP solutions soon in concurrence with the Vice Chancellor, Deans of the Institutions, Dean Academics and Dean Research.

Resolution Item: 6

The comparative chart of all the pending AQARs in the requisite online format has been prepared and projected to all the members for their suggestions. The Leadership team of the University has been given with the comparative chart for which suggestions are expected.

Resolution Item: 7

The proposal for EBSCO has been obtained by the Research Team and are in the process of subscribing for the EBSCO Discipline Specific Database.



Dr. Dakshina Bisht
Director, IQAC