

SANTOSH DEEMED TO BE UNIVERSITY

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT 9:30 AM ON MONDAY 16th SEPTEMBER 2019,

The meeting of the IQAC of the Santosh Deemed to be University, Ghaziabad was held at 9.30 AM on Monday, the 16th September, 2019, in the IQAC Cell of the Santosh Medical College & Hospital.

Agenda

- **Item No. 1:** To confirm the minutes of IQAC meeting held on 15th May 2019.
- **Item No. 2:** To discuss the processes of the new guidelines of NAAC.
- **Item No. 3:** Initiation of extra mural funding
- **Item No. 4:** Setting up of Skill labs; Simulation labs
- **Item No. 5:** NAAC sponsored Workshop to be conducted
- **Item No. 6:** Green Audit, Energy Audit, Environmental Audit to be applied for
- **Item No.7:** Review of program outcome attainment of students
- **Item No.8:** Examination process review
- **Item No. 9:** Any Other items

The following Members were present in the meeting:

1. Dr. Tripta Bhagat – Vice Chancellor
2. Dr. Gajendra Gupta – Dean Medical
3. Dr. S.V. Singh- Dean Dental
4. Dr. K. Ezhilrajan- Deputy Registrar
5. Dr. Dakshina Bisht- IQAC Cordinator
6. Dr Alpana Agarwal – IQAC Cordinator
7. Dr. Rajiv Ahluwalia – IQAC Cordinator
8. Dr. Jyoti Batra- Dean Research
9. Dr. Vijaya Dhar
10. Dr. Binita Shrivastava
11. Dr. Nisha Kaul
12. Dr. Shweta Bali
13. Dr. Shalabh Gupta

14. Dr. Rinku Garg
15. Dr. Priyanka Bhushan
16. Dr. Preeti Sharma
17. Dr. Meenu Taneja
18. Dr. Ritu Sharma
19. Dr. Seema Sharma
20. Dr. Virender Chhoker
21. Dr. Natasha Gambhir
22. Dr. Deepika Agarwal
23. Dr. Rashmi Sharma
24. Dr. Neelima Agarwal
25. Dr. Sarita Agarwal
26. Dr. Ashok Kumar
27. Dr. Amita Singhla
28. Dr. Manisha Gupta
29. Dr. Jyotsna Sharma
30. Dr. Priyanka Agarwal
31. Dr. Manish Gupta

The IQAC coordinator welcomed the members and reiterated the importance of the quality practices of the college and emphasised that there is always scope of improvement. In this regard all the members should encourage and work in cohesiveness to exceed.

Resolution

The minutes of the previous meeting held on 15th May 2019 were confirmed

With regard to the new guidelines the format was discussed and issues clarified and a timeline of a week was unanimously agreed to submit the Departmental data. Also emphasis was shown by most of the members to strengthen the feedback mechanism as that played an important part of the NAAC format. Also it was suggested that after submission and compilation a meeting to be called to discuss the lacunae and highlight areas where it was not duly filled.

Research was another area that needs to be given priority for initiation of extra mural funding. Projects to be planned for research funding for faculty at the earliest to build on the research of the University. For this workshops to be conducted that would help faculty to look for areas that is feasible

Setting up of skills to be taken on priority and a team to be given the responsibility to look into the planning and preparing for the skills lab. This would enhance the area of value added programs which could be planned and implemented

NAAC sponsored workshop to be applied for at the earliest and conducted for the university which would help enhance the quality practices in the university.

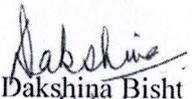
A proposal for Audits, Accreditations, ICT facilities also to be initiated at the earliest.

It was brought to the notice that according to guidelines there is a need to look into the program outcome attainment of students. This would require a program to be formed and submitted for approval and implementation.

The examination process for moderation was recommended by the members and the examination controller was informed of the change in the pattern to be looked if possible for improvement in the preparation of the examination pattern.

The meeting was concluded and it was stated that it indeed was a very productive one as this would help in striving for excellence in education and research.

The date of the next meeting will be held in the near future


Dr Dakshina Bisht
16/9/19
IQAC Coordinator

SANTOSH DEEMED TO BE UNIVERSITY

GHAZIABAD, NCR DELHI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

YEAR 2019-20

ACTION TAKEN REPORT ON MEETING HELD ON 16/09/2019

1. Name of the Institute **Santosh Deemed to be University**
2. Address of the Institute **No. 1, Santosh Nagar,
Ghaziabad – 201009 (U.P.)**
Telephone **0120 – 2741141 / 42 / 43**
IQAC E-Mail **santosh@santoshuniversity.com**
3. Name of IQAC Coordinator **Dr. Dakshina Bisht**
4. Date of establishment of IQAC **09/10/2013 vide notification
No. SU/N/2013/462**
5. IQAC Committee **held on 16/09/2019 and the following were present:**
 1. Dr. Tripta S. Bhagat, Vice-Chancellor - Chairperson
 2. Dr. Gajendrakumar Gupta Dean Medical - Member
 3. Dr. Sathyavir Singh, Dean Dental - Member
 4. Dr. Jyoti Batra, Associate Dean-Research - Member
 5. Dr. Alka Agarwal, Medical Superintendent - Member
 6. Dr. Alpana Aggarwal, Prof. & Head of OBG - Member
 7. Dr. Seema Sharma, Associate Dean-Research - Member
 8. Dr. Deepika Aggarwal, Dr. Ashok Kumar, Dr. Nisha Kaul,
Dr. Rashmi Sharma, Dr. Neelima Agarwal, Dr. Sarita Agarwal
Dr. Shalabh Gupta, Dr. Manisha Gupta, Dr. Jyotsna Sharma,
Dr. Ritu Sharma, Dr. Vijaya Dhar, Dr. Shweta Bali,
Dr. Priyanka Bhushan, Dr. Natasha Gambhir,
Dr. Manish Gupta, Dr. Ezhilrajan - Special Invitees
 9. Dr. Dakshina Bisht - Coordinator
 10. Dr. Rajiv Ahluwalia - Co-coordinator
 11. Dr. V. P. Gupta, Registrar - Member Secretary

Action taken on recommendations of the IQAC

Resolution Item: 1

IQAC has received the data from various departments as per the details specified in the revised new manual format. Few more department are yet to give the date and IQAC Co-coordinators are informed to collect the data from all the respective departments where data has not been received.

Resolution Item: 2

Faculty development programme has been planned and workshops are held to help improve the research attitude and aptitude. More number of workshops are to be conducted during this quarter.

Resolution Item: 3

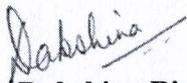
Dr. Shalabh Gupta and team were specifically appointed for the purpose of establishing the Skills Lab and a good progression on the work of Skills Lab is being sensed by the IQAC. Dr. Shalabh Gupta is to take credit for the establishment of the Skills Lab.

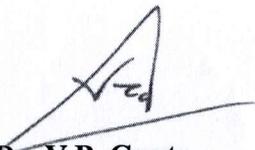
Resolution Item: 4

Procedure for Application for NAAC Sponsored Workshop has been downloaded and the Academic section is on the job for processing the same. IQAC has felt substantiate progression regarding the progress by the Academic Section.

Resolution Item: 5

Team IQAC is working on the Programme Outcomes representing model for the University and will soon come with a proper format for the University.


Dr. Dakshina Bisht
IQAC Coordinator


Dr. V.P. Gupta
Member Secretary